



ASSAM DON BOSCO UNIVERSITY

Tapesia Gardens, Kamarkuchi, Sonapur – 782 402, Assam, INDIA

Ref. No. F023A/JJ/23-0116 dated 01 August 2023

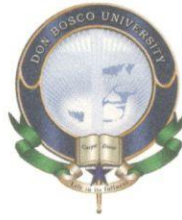
Appointment Letter

The Vice Chancellor of Assam Don Bosco University is pleased to appoint Mr. Aditya Viswakarma (Diploma in Computer Hardware and Networking) as Computer Operator on a full time and dedicated basis for the Centre for Distance and Online Education (CDOE) at Assam Don Bosco University, Guwahati, Assam with effect from 1st August 2023.

This Appointment is further to Appointment Letter HR/F2/C-A/21-01 dated 8th January, 2021.


Fr. (Dr.) Johnny Jose
Registrar
Assam Don Bosco University
Tapesia Gardens, Sonapur
Assam-782402, INDIA





ASSAM DON BOSCO UNIVERSITY

Tapesia Gardens, Kamarkuchi, Sonapur – 782 402, Assam, INDIA

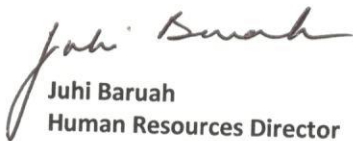
Ref. No: HR/F2/C-A/21-01, dated 8th January 2021

On the recommendation of the Selection Committee, the Vice Chancellor of Assam Don Bosco University is pleased to appoint:

Name : Mr. Adityanath Vishvakarma
Designation : Laboratory Assistant (IT Systems)
Department : Administration
Unit : ERP Administration/ Tapesia Campus
With effect from : 01.11.2020

The consolidated salary of Mr. Adityanath Vishvakarma is Rs.15,000.00 (Rupees Fifteen Thousand Only). The details of appointment are given below.

1. This appointment is subject to approval by the Governing Body of Assam Don Bosco University.
2. Your service will be governed by the University norms laid down in the "Employees Service Manual" of Assam Don Bosco University.
3. Your responsibilities will also include the maintenance and cleanliness of the Computer laboratories at Tapesia Campus, preparation of the materials for experiments, keeping the stock register and record of the instruments and consumables in the laboratory, reporting breakages to proper authorities, normal repairs of the laboratory equipment apart from helping out in whatever other work may be assigned to you in the laboratories or in the campus.
4. You are expected to serve the institution at least till the end of the current academic year.
5. You will be on probation for a period of two years from the date of appointment. At the end of this period, your service will be made regular subject to your acquiring the minimum qualification required for this post and subject to an assessment by competent bodies of your performance, dedication to duty and professionalism.
6. Probationary employment may be terminated by the employer or the employee by giving one month's prior notice in writing or with a month's salary in lieu of prior notice.
7. On regularization of employment, service may be terminated by the employer or the employee by giving three months' prior notice in writing or with three months' salary in lieu of prior notice.
8. During the notice period the employee will hand over full charge of the work assigned to him/her to the person authorized by the competent authority for the purpose.
9. Vacation period cannot form part of the notice period. No salary will be paid for leave taken during the notice period.
10. You are required to submit the authenticated photocopy of your pan card and salary statement of your previous employer from 1st April, 2020 up to the last salary drawn by you.


Juhi Baruah
Human Resources Director



Adityanath Vishvakarma.
08/01/2021



ASSAM DON BOSCO UNIVERSITY

JOINING REPORT

This is to certify that I have assumed the responsibilities assigned to me in Assam Don Bosco University as per the particulars furnished below:

1. Name in full (in capitals):MR. ADITYA VISWAKARMA
- 2.
3. Designation: Computer Operator
4. Department: Technical Support
5. Appointment Letter Ref. No. : F023A/JJ/23-0116 dated 01 August 2023
6. Time and Date : forenoon/afternoon: 9.00 a.m., 01-08-2023

(Signature)

Copy to:

1. Accounts Officer
2. Administrative Officer
3. Personnel File

(Countersigned)

Registrar

Registrar
Assam Don Bosco University
Tapesia Gardens, Sonapur
Assam-782402, INDIA.

ESTD.-1920

THE GEORGE TELEGRAPH TRAINING INSTITUTE

Training Partner : N.S.D.C (Ministry of Skill Development & Entrepreneurship, Govt. of India.)

MARK SHEET

Course: Computer Hardware & Networking Engineering

Session: September/October, 2016, Duration: 18 months

The following is the statement of marks obtained by

Shri/Smt. **ADITYANATH VISHVAKARMA**Registration No. **16-19-0066-GN**Roll No. **GWH 02**at the Final Examination, held in **April, 2018**

SUBJECTS	FULL MARKS		PASS MARKS		MARKS OBTAINED		REMARKS
	TH.	PR.	TH.	PR.	TH.	PR.	
1st Semester							
Basic Electronics & Electrical Engineering	100	100	40	40	63	70	
Digital Electronics	50	-	20	-	21	-	
Computer Components Identification & Testing Lab.	-	50	-	20	-	38	
Internal Assessment	-	100	-	40	-	75	
2nd Semester							
Computer Hardware	100	-	40	-	70	-	
Basic Computer Operation & Operating System	50	-	20	-	44	-	
Basic Computer Operation Lab.	-	50	-	20	-	37	
Digital Electronics Lab.	-	50	-	20	-	38	
PC Assembling Lab.	-	50	-	20	-	35	
Internal Assessment	-	100	-	40	-	81	
3rd Semester							
Computer Peripheral & Device	50	50	20	20	37	37	
Computer Communication & Networking	50	-	20	-	44	-	
Maintenance & Troubleshooting Lab.	-	100	-	40	-	75	
Laptop Repairing Lab.	-	50	-	20	-	35	
Internal Assessment	-	100	-	40	-	74	
TOTAL	400	800	160	320	279	595	Percentage
GRAND TOTAL	1200		480		874		72.83

● RESULT: PASSED IN

FIRST

CLASS/DIVISION/CATEGORY--

with Honours

SL. NO. E / 06085

GW/H/01/2018

Registration No. of the
Candidate: 16-19-0066-GN



THE GEORGE TELEGRAPH TRAINING INSTITUTE KOLKATA



Certified that *Adityanath Vishwakarma*

son/d~~au~~ghter/wife of *Harablu Haran* having completed
18 (Eighteen) months training in *Computer Hardware & Networking Engineering Diploma* Course

of the *September/October, 2016* Session from *Guwahati* Centre,
duly passed the Final Examination held in *April, 2018* and
was placed in *First Class with Honours*

Dated *03/08/2018*



Princip
Principal

Issued from 136, B.B. Ganguly Street, Kolkata-700 012

क्रमांक (Sr. No.)

1054403

7604402

माध्यमिक शिक्षा परिषद्, उत्तर प्रदेश

Board of High School and Intermediate Education, U.P.



इण्टरमीडिएट परीक्षा-२०१५

Intermediate Examination-2015

प्रमाणपत्र-सह-अंकपत्र (CERTIFICATE-CUM-MARKS SHEET)

अनुक्रमांक Roll No.	जनपद/केन्द्र/विद्यालय कोड Dist./Centre/School Code	संस्थागत/व्यक्तिगत Regular / Private	परीक्षा पत्र Exam. Type	विषय-वर्ग Subject-Group	प्रमाणपत्र क्रमांक Certificate No.
2025946	76/09728/1009	REGULAR	FULL EXAM	B-SCIENCE	7604402

प्रमाणित किया जाता है कि (This is to certify that)

परिषद् के अभिलेखानुसार (according to the Board's record)- **ADITYANATH VISHVAKARMA**

आत्मज/आत्मजा श्रीमती (son/daughter of Mrs.)- **SHASHIKALA DEVI**

एवं श्री (and Mr.)- **SHAMBHU SHARAN**

ने फरवरी/मार्च 2015 की इण्टरमीडिएट परीक्षा विद्यालय/केन्द्र (has passed Intermediate Examination held in February/March 2015 from School/Centre)- **S A J I C ANAND NAGAR MAHARAJGANJ**

से श्रेणी (with division)- **FIRST**

परीक्षार्थी द्वारा उत्तीर्ण विषयों के प्राप्तांक निम्नवत हैं (Marks obtained by the candidate in passed subjects are as under) :-

विषय Subject	अधिकतम अंक Max. Marks	प्रश्नपत्रवार प्राप्तांक Paper-wise Obtained Marks	योग Total	सम्पूर्ण योग एवं परीक्षाफल Grand Total & Result
GENERAL HINDI	100	1/30 2/30	060	306 / 500 PASSED
ENGLISH	100	1/29 2/26	055	
PHYSICS	100	1/12 2/17 P/29	058	
CHEMISTRY	100	1/15 2/10 P/29	054	
BIOLOGY	100	1/29 2/24 P/26	079D	
SPORT & PHY EDU	100	T/42 P/43	085	

Note :- Marks of Sports and Physical Education will have no effect on overall Result.

'D' indicates Distinction in that particular subject,
'HONOURS' indicates candidate "passed with honour"

Note : For Important Instructions see overleaf

तिथि (Date)- 17TH MAY, 2015

स्थान (Place)- Allahabad Uttar Pradesh

अमर नाथ वर्मा

(अमर नाथ वर्मा)

(Amar Nath Verma)